



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
 Address : 514 Natividad St. Brgy Sta Clara, Pasay City

P.O. No. : 22-11-2129
 Date : November 11, 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar Days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	12,500	Supervision Sticker 2022, UNBRANDED Big 1.5" x 3"	3.00	37,500.00
2	PCS	12,500	Supervision Sticker 2022, UNBRANDED Small 1.25" x 2.5"	2.00	25,000.00
3	PCS	300	Pedicab Sticker 2022, UNBRANDED 5" x 7"	12.00	3,600.00
4	PCS	350	PTO Sticker 2022, UNBRANDED 4" x 6"	9.00	3,150.00
5	PCS	350	Special Permit Sticker for Non Pasig Residents 2022, UNBRANDED 4" x 6"	9.00	3,150.00
6	PCS	1,000	Special Permit Sticker 2022, UNBRANDED 4" x 6" ***** Nothing Follows *****	6.00	6,000.00

Control No. **4032** GRAND TOTAL : **Php 78,400.00**

Total Amount in Words Seventy-eight Thousand Four Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

ROBERT A. GUILLERMO
 (Signature over printed name of Supplier)
11/23/22
 Date

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. : <div style="text-align: center;"> RODEL L. SALVADOR (Authorized Official)</div>	Funds Available : <div style="text-align: center;"> JUVY A. CUENCO Chief Accountant</div>	Amount : <u>₱78,400-00</u> OBR No. : <u>100-2022-10</u> <u>0066-6821</u>
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